



## **Division of Information Resource Management**

**Project Identification Code: DIRM-24**

**Project Leader: Ron McAllister**

**For Period 12/15/03 through 12/19/03**

### **PROJECT DESCRIPTION:**

The Scope of this project is to develop a detailed set of business/functional requirements for the Division of Public Health (DPH); the Division of Mental Health, Developmental Disabilities, and Substance Abuse Services (DMH/DD/SAS); and the Office of Research, Demonstration, and Rural Health Development (ORDRHD). These requirements can be subsequently used as the basis for implementing a new, fully automated Health Information System(s) (HIS) to accommodate DPH, DMH/DD/SAS, and ORDRHD business needs. The deliverables produced under this Scope Statement are the early steps in the lifecycle development of a new HIS. DHHS will determine an implementation strategy and schedule after the requirements are fully defined. Implementation could occur in phases and could result in multiple integrated systems rather than one large system.

### **PROJECT STATUS:**

PCG project team members continued to work with the individual agency teams to refine the draft functional requirements for each Division. PCG collected comments on Version 1.1 Draft HIS Requirements (dated December 8, 2003) from Division Project Directors and DIRM project team members. The next draft will be sent to DIRM on December 22, 2003.

### **ACCOMPLISHMENTS THIS PERIOD:**

The following meetings were held:

- Meeting held 12/16/03 with ORDRHD to discuss functional requirements further.
- Meeting held: 12/17/03 with Bonnie Morrell to discuss Best Practices.
- Meeting held: 12/17/03 with Adam Holtzman to discuss ad hoc reporting for DMH/DD/SAS.
- Meeting held: 12/19/03 with Cathy Kluttz to discuss Child Services Coordination requirements (DPH).

### **PLANS FOR NEXT PERIOD:**

- Continue updating document with comments from all division representatives.
- Version 1.2 Draft HIS Requirements will be distributed on January 5, 2004.

- Separate sessions will be held with each of the divisions January 13 – 15, 2004 to review Version 1.2.

**OPEN ISSUES:**

- No further issues have been raised.

**STATUS REPORT DISTRIBUTION LIST:**

- **To: Ron McAllister/DIRM, Joy Reed/DPH, Rebecca Carina/DMH/DD/SAS, Jeff Harris/ORDRHD, Torlen Wade/ORDRHD, Betty Cogswell , Sarah Brooks/DIRM, Gary Imes/DMH/DD/SAS, Karen Lumsden/DIRM, Joe Owens/DIRM, Ann Nance/DPH, Michael Schwartz/DMH/DD/SAS**
- **Cc: Garland Kemper/PCG**